

Merit Harbor Capital
Accounting Manager
Job Description

Summary:

In search for an Accounting Manager where the primary functions will be to complete the monthly close, review and complete reconciliations, handle payroll & taxes and provide reports for financial analysis. This role will be a full-time position, with the potential to move into the controller position as the company grows.

Proficiency:

- Quickbooks
- Job Costing Capabilities
- Bank Reconciliation
- Payroll, including taxes and year-end
- Business and Occupation Tax for City and State
- Accounts Receivable and Accounts Payable
- Excel / PowerPoint
- Salesforce CRM

Requirements:

- BA/BS in accounting / finance / business administration
- CPA preferred